
Legacy Scholarship

Prepared by: Eagle Fire Rescue Scholarship Committee
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EXECUTIVE SUMMARY

Objective

Eagle Fire Rescue (EFR) is a tax-exempt nonprofit corporation. Consistent with its charitable mission, EFR makes a scholarship available to the families of our community.

Goals

To recognize outstanding students within our community, Eagle Fire Rescue (EFR) offers an annual scholarship for continuing education, including trade schools and conferences. The individual scholarship award is \$500 and can be used for college expenses, including registration, tuition, or books.

Scholarship Eligibility:

Qualified applicants must:

- a. be a senior in high school or over the age of 16 with a GED or high school diploma, currently enrolled in a community college, university as an undergraduate, or trade school;
- b. have a current GPA of 2.5 or above;
- c. be under the age of 22; and
- e. during the academic period for which a scholarship is requested, be either (A) a candidate for an undergraduate at an accredited college or university, or (B) a full-time or part-time student at an educational organization that is nationally accredited and legally authorized to offer the educational program, including vocational schools.

Geographic Considerations:

All scholarship applicants must reside within the EFR district.

Scholarship criteria:

- a. Scholarships are merit-based, and key criteria include the student's past achievement as indicated by GPA, extracurricular activities, and community involvement. Test scores and the applicant's essay are also considered. Financial need is not considered.
- b. Scholarship applications will be evaluated, and scholarship recipients will be selected through an objective and non-discriminatory selection process.

Scholarship award:

- a. Scholarship awards are in the amount of \$500 per student.
- b. 1 (one) award will be made each year.
- c. Students may apply and be awarded scholarships for up to two (2) years, which need not be consecutive years.
- d. Scholarship awards may be used only for:
 - (a) Tuition and fees required for the enrollment or attendance at the qualified educational institution (as described above); and
 - (b) Fees, books, supplies, and equipment required for coursework at the educational institution.
- e. Scholarship awards may not be used for room and board, travel expenses, school supplies and equipment not required by the school (e.g., computers), living expenses, or any other expenses.

Scholarship awards

- a. Timeline
 - (1) Applications must be submitted by April 1 of each year. Completed applications must include transcripts and an essay.
 - (2) The committee will notify the selected scholarship recipients no later than May 1, of each year.
- b. Scholarship recipients must submit a letter of enrollment for checks to be processed. The Scholarship Committee targets all checks to be mailed before the start of the school year.

EFR policies and procedures

- a. EFR is committed to ensuring that all scholarships are awarded through a fair and impartial process. Scholarship Committee members may not benefit personally from the selection of scholarship
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recipients. For example, Scholarship Committee members may not have family members who are applicants.

b. The proceedings of the Scholarship Committee and the scholarship award process are always subject to EFR's Bylaws and Conflict of Interest Policy and other policies and procedures, as well as the oversight of EFR's Officer Line.

c. EFR will take appropriate steps to protect applicants' and grantees' personal information and confidentiality, following applicable law.

d. Whenever possible, scholarship awards will be paid directly to the school. This is EFR's preferred approach. Payments may be made in either a single disbursement or in incremental disbursements (such as per academic semester).

e. Scholarship awards will be paid directly to the school only if the school agrees to use the scholarship funds only for the student, if he or she is enrolled and in good standing, and only for permitted expenses (described above).

f. Scholarships will generally not be paid directly to the individual recipients.

g. No services may be required of any scholarship recipient. (In other words, scholarships must not be compensation for any services the recipient performs.)

h. Scholarship funds that have been, or appear to have been, diverted from their intended purposes will be investigated, and reasonable and appropriate steps will be taken to recover such funds. Scholarship recipients are not eligible for an additional scholarship if they have not demonstrated that the initial scholarship funds were used for the intended purposes to the extent required.

i. EFR will, and legally must, retain complete control and discretion over all charitable contributions it receives. Donors may not earmark or require contributions towards a scholarship for a specified individual. Any fundraising conducted by EFR will not state or imply otherwise. Nonetheless, donations and grants to EFR may be restricted for use for scholarships, and donors may even recommend certain applicants. However, donations and grants may not be earmarked for specific applicants. EFR shall always have sole discretion and control over selecting scholarship recipients.

j. These scholarship guidelines have been designed to ensure that scholarship recipients are not subject to federal income tax on their scholarship funds. However, EFR will not provide any personal tax advice to scholarship recipients. Instead, they should consult their tax advisors for any needed tax advice.

k. Appropriate records of the scholarship process will be retained by EFR, including (without limitation) information and documentation utilized in evaluating applicants, the basis on which scholarship recipients are selected, the name, address, and school for each recipient, the party to

whom the award was paid, transcripts and other information used to ensure that the scholarship funds were used for the intended purposes, and documentation of efforts undertaken to investigate and recover any funds that may have been diverted from their intended purpose.

l. These guidelines and the grant application form will be reviewed periodically by EFR's Scholarship Committee to ensure compliance with changes to the law and best practices for charities.

m. These guidelines are subject to periodic modification at EFR's sole discretion.

n. Should a committee member's child apply for the scholarship, that committee member will excuse themselves from the committee during that scholarship award period to keep the committee free from conflict of interest.

Demographics

Name: _____

Address: _____

Date of birth: _____

Phone number: _____

Email: _____

Name of School: _____

Semester enrolled (please attach a copy of enrollment) _____

For what will the scholarship be used? _____

Please answer the attached questions and essay portion of the application.

Please email any questions or completed applications to globe_trekker03@yahoo.com and state "EFR Application" in the subject line.

Questions: (You may choose to type answers on a separate sheet of paper)

1. Tell us a little about yourself (hobbies, passions, interests).

2. Why do you believe that you should be selected for this scholarship?

3. Tell us about a time you disagreed with a teacher or supervisor and how you handled it.

4. What are three strengths that you possess? What are three weaknesses that you could work on?

5. For what will you use this money?

6. Please describe any involvement in any volunteer or extracurricular activity.

Essay (no more than 500 words):

What are your short and long-term career goals?
